

Office 2013 Homework

Week One's Homework: Activities: 1 – 13

Print Screens required for: Activities:

E- Mail to: faym@activeschool.co.za

cc: cynelv@radionet.co.za

Activities: 1-5; 7-11; 13

Upload on Online Database:

Activities: 6, 12

Week Two's Homework: Activities: 14 - 24 **Formative Assessment**

Print Screens required for: Activities:

E- Mail to: faym@activeschool.co.za

cc: cynelv@radionet.co.za

Activities: 14-23

Upload on Online Database:

Activity: 24 Formative Assessment

Week Three's Homework: Revise Excel Module 2 in preparation for test

NB: All work must be emailed, uploaded and marked before the test can be written

Test: Check Active's website or the d6 for test dates and times.